January 13, 2003

TO: FEDLINK Members

FROM: Susan M. Tarr, Executive Director, FLICC

**SUBJECT:** Computers in Libraries Conference 2003:

**Registration Procedures and Deadlines** 

FEDLINK has arranged with Information Today, Inc. to receive a network discount for federal librarians/staff who attend the Computers in Libraries 2003 conference and exhibition to be held at the Washington Hilton & Towers in Washington, DC on March 12-14, 2003. As requested, FEDLINK will be handling the registration for FEDLINK members again this year.

The discounted price will be \$147 per attendee for the three-day event, a savings of 55 percent off the regular price. Also available are discounted prices for pre- and post-conferences. Full day pre- and post-conferences will be \$191 instead of \$199. Half day pre- and post-conferences will be \$121 instead of \$129.

FEDLINK members can take advantage of a number of payment options for this program. Members who have an existing FEDLINK Training account may bill their total registration fee to that account. (Travel and per diem cannot be deducted from members' training accounts. For travel information, please contact Information Today, Inc. To make hotel reservations, contact the Washington Hilton and Towers Hotel at (202) 483-3000.) Members may also pay by credit card, or provide a check, money order or standard government training form.

Checks, money orders or standard government training forms must be made payable to **Information Today, Inc.** Any checks, money orders or training forms listing FEDLINK as the vendor will be returned to the sender for correction.

Do not send forms directly to Information Today, Inc. To obtain the discounted price, members must fax the attached registration form to FEDLINK by February 7, 2003. (**FEDLINK cannot accept mailed forms at this time nor is it responsible for any forms sent directly to Information Today, Inc.**) FEDLINK will forward all registration forms under a single cover to Information Today, Inc.

For more information on the conference, visit Information Today's conference Web site at http://www.infotoday.com/cil2003/default.htm. For assistance with conference registration procedures, contact Elinda Deans at 202-707-4848 or send email to fliccfno@loc.gov. For information on creating or adding funds to a FEDLINK Training Account, contact the FEDLINK Fiscal Hotline at 202-707-4900 or send email to fliccffo@loc.gov.

Attachments: 1) FEDLINK Computers in Libaries 2003 Registration Form